



APIMA rules

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Applicability



- State Government employees and their family members
- Service and family Pensioners
- Employees of Local Bodies and their family members
- Government employees under suspension



Applicability...

- MLAs and their family members
- AP State Higher Judicial Officers
- Students and Staff of Medical Colleges



Applicability....

- The disabled personnel from the Defence Services
- Sportsmen representing the State of Andhra Pradesh in Inter-State tournaments at Government expenses
- All Freedom Fighters who are drawing pension either from State /Central Government/Union Territory and their dependents



Definitions

"Family"

For a male Government Servant, family means his parents, wife, legitimate children including an adopted son and step Children residing with and wholly dependent on him

The word 'wife' includes more than one wife.



Family definition contd..

For a Female Government Servant, family means her parents, husband and children residing with and wholly dependent on her.



Family definition contd..

A married daughter who is under the protection of her husband does not come within the definition of "family" for purposes of these rules.

[G.O.Ms.No. 123, Health, Dt. 25-11-76 & G.O.Ms.No.718, Health, Dt. 18-7-1975]



Family definition contd..

The deserted, divorced, or widowed daughters who are residing with & entirely dependent on the Government Servants are eligible for Reimbursement



Family definition contd..

Adoptive parents who are wholly dependent on the Government Servants but does not include the real parents, though they are wholly dependent on the Government Servants once the adoption is effected.



Medical reimbursement not applicable to...

- Part time and Honorary workers
- Dependents of family pensioners
- Dismissed/removed employees and dependents
- Retired persons with 100% cut in pension
- Retired/re employed pensioners convicted in court of law



Recognized hospitals

- SVIMS, NIMS
- Government Teaching hospitals(RIMS)
- Recognized private hospitals within and outside state



Recognized Hospitals

The powers are delegated to Superintendents of Area Hospitals and the Superintendent of Dist. Head Quarter Hospital under APVVP to refer the patient to private recognized hospitals for special treatment.



Rates

The rates prescribed in the Central Government Health Scheme package at Hyderabad are adopted in the state for the purpose of reimbursement of medical expenditure if treatment taken within the state.



Rates

If medical reimbursement is taken outside the state, the rate of central government health scheme adopted to Delhi shall be applicable.



Rates

If any rates which are not covered in the said procedure, the package rates of NIMS, Hyderabad or SVIMS, Tirupati shall be followed for scrutiny, certification of admissible amount and medical reimbursement purpose.

G.O.Ms.No.180 HMFw(K1) dt. 11.05.2006



TREATMENT TAKEN IN FOREIGN COUNTRIES

- *under emergency conditions be allowed*
- *only if they are on official visit*
- *The treating doctor of the concerned hospital has to issue certificate about the nature of the Emergency, Essentiality Certificate and detailed bill*
- *provided that they are not paid any amount towards the said treatment by any other authority including insurance company.*

(G.O.Ms.No.74 HM&FW (K1) Dept dt.15-03-2005)



Rates

The maximum limit for reimbursement

For serving employees and pensioners: Rs.2,00,000
(Bypass Heart surgery, CABGS, Double valve replacement, Open Heart procedure, aortic valve replacement, Kidney Transplantation, Cancer and Neuro-Surgery to Brain)

For serving employees : Rs.1,00,000
(other than above diseases)

For pensioners : Rs.75,000
(other than above diseases)

The above ceiling is subject to limitation of CGHS rates.



No cut shall be imposed on the claims when the treatment was obtained under emergency conditions in private hospitals recognized by the Government

(G.O.Ms.68 HM &FW(K1) Dept dt.28-03-2011)



Scrutiny

All Dist. Level officers of all the departments

:Rs50,000/-

subject to scrutiny done by the Dist. Medical board /
Dist. Hospital Superintendent/ Teaching Hospital
Superintendent



Scrutiny

If the claim exceeds Rs.50,000/-, the HOD is sanctioning authority after scrutiny of the claim by the DME.



Scrutiny

The claims of Raj bhavan establishment below Rs.50000 shall be sent for scrutiny to *the Civil Surgeon Specialist, Civil Dispensary, A.P. Secretariat*

(G.O.Ms.346 HM&FW dt.17.12.2011)



Scrutiny

For MLAs/Ex.MLAs and their family members,
DME is the scrutiny authority.

G.O. Ms. No. 180, H.M. & F.W. (KI) Dept.11.05.2006



Scrutiny

- The claims of MLAs/Ex. MLAs(incl. Council) below Rs.50000 shall be sent for scrutiny to *the* Medical Officer of the Dispensaries of MLA Quarters, Hyderabad

(G.O.Ms.346 HM&FW dt.17.12.2011)



Accident cases

- Patients may be admitted in nearby *un-recognized* private hospitals



accidental cases....

Reimbursement of medical expenses up to a limit of Rs.25,000/- may be sanctioned by the HOD/collector

Such sanction shall be given after the scrutiny of claims by DME or any such authority.



accident cases.....

Claims above Rs.25,000 shall be referred by the HoDs/ District Collectors for scrutiny of the bills etc., to the concerned administrative Department in Secretariat for obtaining relaxation of rules and duly consulting Finance Department.



treatment

Diagnostic tests(pathology, radiology, bacteriology)

Surgery

Prescribed Medicines and vaccines including sales tax

Pre and post pregnancy care

Hysterectomy/tubectomy (2 living children)



treatment

- Blood Transfusion
- Artificial limbs
- Hearing aids
- corrective glasses



treatment

- artificial teeth
- Invalid chairs
- Essential nursing
- Ambulance charges

(G.O.Ms.No. 175, H.M. & F.W., Dt. 7-3-1990)



Dental Treatment

- Max. of Rs. 10,000 with three times ceiling for each patient.
- can go for treatment in recognized hospitals only on referral letter from Government hospital.
- Cosmetic dental surgery not permitted except in case of accidents.



treatment

Master health check-up

- To all Govt. employees above the age of 40 years
- Allowed before retirement from service
- Allowed only three times with an interval of one year between each check-up
- Ceiling limit: Rs.3000/-



Wards

EMPLOYEES	PENSIONERS	WARDS
Gazetted Officers	Gross pension is Rs.15000/- p.m. and above	Private
NGOs	Gross pension is more than Rs.7500/-p.m. but less than Rs.15000/- p.m.	Semi private
Last grade employees	Gross pension is less than Rs.7500/- p.m.	General



OP treatment(G.O.74)

All types of out-patient are allowed for reimbursement in SVIMS/NIMS/Govt. Hospitals

In recognized private hospitals OP treatment admissible for

- Chemotherapy
- Radiotherapy,
- Regular dialysis for kidney
- outpatient treatment for cardiac diseases
- Severe neurological problems
- AIDS



OP treatment

The length of Out-patient treatment period shall be recommended by the Specialist doctor concerned and shall be scrutinized by the scrutinizing authority.



OP treatment

In respect of Lifelong follow up treatment to certain diseases,

The concerned patient has to get revalidation of prescription once in six months from the Specialist Government doctor.

Reimbursement be allowed on submission of scrutiny report of scrutinizing authority.



Treatment does not include....

Inadmissible medicines as per the Government instructions from time to time

Primary foods

Toilet preparations

Tonics

Packing and postage charges



Limitation on same ailment

For major ailments i.e., CABG(coronary artery bypass graft), Kidney transplantations, cancer, Neuro- surgery, PCTA + STENT be restricted to three spells for each of these diseases.

Three spell means three surgeries for the same ailments.

For Orthopedic and plastic surgeries, where more number of operations are warranted for the treatment of the same cause is exempted from three spells clause.



Limitation on same ailment

A justification certificate issued by the concerned specialist doctor of the private hospital recognized by the Government / Government hospital should be submitted for the 2nd and 3rd spell claims.

No restriction is imposed for the treatments obtained in private recognized hospitals for different ailments/operations/treatments.



Medical Advance

- Applicable to Non-Gazetted employees/their dependents
- Sanctioned like TA advance.
- For a temporary employee, advance is sanctioned on a security bond(Form-II, APFC).



Medical Advance

- Advance shall be settled in full within 3 months.(irrespective of treatment period)
- If not adjusted, the total amount shall be recovered from the salary.
- Second advance shall be sanctioned only after the first one is settled



Medical Advance

- Disallowed amount as per IMA rules, if any shall be recovered in four installments from the salary.
- Watch register shall be maintained for the recovery/adjustments of the advance sanctioned



Claim

Should be within a period of six months from the date of discharge of the patients.

In case of Coma, Expiry cases and Accidental cases, the claim should be preferred within 8 months from the last date of discharge from the hospital/ expiry of concerned patient.



documents required

- Discharge summary
- Emergency certificate
(except for dental & Eye ailments)
- Essentiality certificate
- Appendix – II form



documents required.....

- Declaration of dependents
(To be attested by the Gazetted officer)
- Non – drawl certificate by the DDO Concerned.
- Original bills duly signed by the concerned employee, scrutinized by the AMA, pass order by the respective DDO on each bill.
- Copy of the letter issued by the Scrutinizing authority.



documents required.....

- Ink – signed copy of the sanction order issued by the competent authority.
- In respect of claims of Non-recognized private hospitals, Orders of the Finance department are required.
- In respect of 2nd and 3rd spell claims, a justification certificate issued by the concerned specialist doctor should be enclosed.



documents required.....

- All recognized hospitals should compulsory note the order number and the date in which it was recognized and the date up to which the recognition is valid on the essentiality certificate.



Documents required....

- scrutiny certificate is not necessary where treatment is obtained in NIMS/ SVIMS.
- Where tests, medicines or surgical procedures are prescribed by the concerned specialist doctor in the Government hospital, the requirement of further essentiality certificate is not necessary.



documents required.....

Photo copies of the documents **not** accepted



Insurance- Medical reimbursement

Even if the claimant has medical reimbursement from the Insurance Company, by paying premium on his own, reimbursement also be allowed from Govt. as per CGHS package rates.



LOC

- For employees only & **not for pensioners**
- All HODs/RJDs/Dist. Officers can issue LOC (Letter of credit) to the recognized private hospitals

(for CABG, Kidney transplants, PTCA+ Stunt, Pace Maker, Plastic surgery done secondary to accident and burn cases)
- LOC shall be based on the estimates of the concerned recognized private hospital.

(Ceiling limit as per the CGHS package rates)



G.Os

- APIMA rules 1972
- G.O Ms.No.74 dt 15.03.2005 of HMFW(K1)
- G.O Ms. No.105 dt 09.04.2007 of HMFW(K1)
- G.O Ms. No. 68 dt.28.03.2011 of HMFW(K1)



Thank you